AUDIT COMMITTEE - 4TH MAY 2022

Report of the Strategic Director for Environment and Corporate Services

Part A

ITEM 8 RISK MANAGEMENT (RISK REGISTER) UPDATE

Purpose of Report

The purpose of this report is to provide the Committee with details of the Strategic Risk Register produced for the period to 2022/23.

Recommendation

That the Audit Committee notes the report.

Reason

To ensure the Committee is kept informed of progress against the strategic risks that should they crystallise would cause the Council to be unable to operate and/or provide key services leading to a significant adverse effect on public wellbeing.

Policy Justification and Previous Decisions

The Strategic Risk Register was approved by Cabinet on the 10th February 2022.

Cabinet resolved that the Audit Committee monitor progress against those risks on the register by receiving and considering monitoring reports on a quarterly basis.

<u>Implementation Timetable including Future Decisions</u>

Reports will continue to be submitted to the Committee on a quarterly basis.

Report Implications

The following implications have been identified for this report.

Financial Implications

None

Risk Management

There are no specific risks associated with this decision.

Background Papers: Cabinet Report 10th February 2022 – Item 11

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Part B

Background

 In accordance with the Committee's work programme the Committee receives quarterly monitoring reports in respect of the Council's risk management arrangements. The reports provide a detailed commentary against the risks included in the strategic risk register and identifies any changes to the risk rating and / updated treatments and controls.

Development of the Strategic Risk Register

- 2. In reading the risk registers attached in the appendices, it is important to understand that the 'Overall Score' shown in the first risk matrix is the risk that the Council would bear if *no* actions were taken to mitigate the risk. In the vast majority of cases the Council is able to operate risk mitigation processes which result in the lower 'Net Risk Score' shown in the second risk matrix it is this latter score which represents the current assessment of strategic risks faced by the Council.
- 3. The registers continue to be monitored and reviewed by the Senior and Corporate Leadership Teams at the quarterly Risk Management Group meetings, and are updated as required.
- 4. No changes have been made to the risk registers in this period.

Appendices

Appendix 1 - Strategic Risk Register



Strategic Risk Register OVERVIEW

Appendix 1

	RISK	OWNER	INF	IERENT R	ISK	RESIDUAL RISK			
	KISK	OWNER	Likelihood	Impact	Total	Likelihood	Impact	Total	
SR1	Risk that there is a lack of adequate business continuity and recovery arrangements, leading to major internal and/or external disruption to services in the event of an incident (i.e. major ICT fail, fire etc), resulting in injury and/or loss of life and/or reputation	Strategic Director of Environment and Corporate Services	3	4	12	3	3	9	
SR2	Risk that there is a lack of robust civil contingency arrangements established leading to a failure to respond appropriately to a major incident (e.g. flooding, terrorism etc) resulting in injury and/or loss of life	Chief Executive	4	4	16	3	3	9	
SR3	Risk that there is a lack of external funding and/or income generated leading to a reduction in the financial resources available for service provision and/or to fund corporate objectives resulting in not being able to delivery services or being financially solvent	Strategic Director of Environment and Corporate Services	2	3	6	2	2	4	
SR4	Risk that the Council does not attract suitable or capable staff or resources or there is a high sickness level or there are capacity issues from contractors and suppliers leading to a high number of vacancies or staff available resulting in poor service provision	Chief Executive	3	3	9	3	2	6	
SR5	Risk that the Council does not follow its own governance procedures leading to failure to deliver services and/or value for money and/or it can be challenged through a legal	Chief Executive	2	3	6	2	2	4	



	RISK	OWNER	INH	IERENT R	ISK	RESIDUAL RISK			
		OWNLK	Likelihood	Impact	Total	Likelihood	Impact	Total	
	process leading to service delivery issues and/or reputation damage and/or criminal charges								
SR6	Risk that partnerships with key stakeholders are not developed or maintained leading to a failure to deliver shared outcomes and a lack of delivery to the public resulting in service delivery issues and/or reputational damage	Chief Executive	2	2	4	1	2	2	
SR7	Risk that adequate data sharing and data security arrangements are not implemented leading to an increase in cyber-attacks resulting in service disruption or data loss or damage	Strategic Director of Environment and Corporate Services	3	4	12	2	3	6	
SR8	Risk that the Council does not establish effective strategic communication arrangements leading in the public not being informed about Council activity resulting in reputational damage	Chief Executive	3	3	9	2	3	6	
SR9	Risk that the Council does not lead by example and manage the ongoing impact of climate change leading to a lower than anticipated reduction in carbon output	Chief Executive	2	3	6	2	2	4	
SR10	Risk that new legislation or external factors cause negative financial or reputational impact on the Council leading to a reduction in service provision (i.e., Environment Bill) resulting in service delivery issues and/or reputational damage	Chief Executive	3	4	12	3	3	9	



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel			
SR1 Risk that there is a lack of adequate business continuity and recovery arrangements, leading to major internal and/or external disruption to services in the event of an incident (i.e. major ICT fail, fire etc), resulting in injury and/or loss of life and/or reputation	Strategic	 Inability to deliver key/critical services e.g.benefits, refuse collection, homelessness applications, emergency repairs. Reduction in access channels available to residents / customers i.e. contact centre, customer services, telephony 	pooulle in the second s	pooulle y limpact	Baseline			
Current Treatments and Controls	 Business Continuity Planning IT Disaster Recovery Plan Website hosted externally Off-site data back-up arrangements Stand-by generator for ICS building Cloud based telephony infrastructure Contingency planning for failure of major contractor 							
Risk Owner	Strategic Director of Environment and Corporate Services							
Planned Future Actions and Responsible Officer(s).	Description: Responsible Officer: Target Date: Link to work regarding concurrent incidents Link to workforce mental health Responsible Officer: Ongoing							



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix		I (Current) Matrix	Direction of Travel			
SR2 Risk that there is a lack of robust civil contingency arrangements established leading to a failure to respond appropriately to a major incident (e.g. flooding, terrorism etc) resulting in injury and/or loss of life	Strategic	 Inability to respond to affected peoples' basic needs (food, shelter etc) Adverse effect on the local economy Major reputational damage and loss of public confidence Extending the recovery phase longer than necessary Dealing with the COVID pandemic will have a negative effect on the management of concurrent incidents 	Timpact Impact	Likelihood	9 Impact	Baseline			
Current Treatments and Controls	regarding con Appropriate ei Regular testin Training and a 24/7 call-out a Participation ii	 Participation in the Local Resilience Partnership and Forum (LRP and LRF) – and awareness of guidance regarding concurrent incident with COVID Appropriate emergency and incident planning in place Regular testing and exercising of emergency plans Training and awareness for relevant staff 24/7 call-out arrangements for senior managers (SLT / CLT) Participation in county-wide Events Safety Group (SAG) Reviews periodically undertaken within current Treatments and Controls 							
Risk Owner	Chief Executive								
Planned Future Actions and Responsible Officer(s).	Description: Taking the lead t response	rom the LRF regarding COVID	<u>2</u> : 2022						



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel				
SR3 Risk that there is a lack of external funding and/or income generated leading to a reduction in the financial resources available for service provision and/or to fund corporate objectives resulting in not being able to delivery services or being financially solvent	Strategic	 Inability to meet demand for services Inability to meet statutory duties Ceasing or reducing some services 	Fixelihood Impact	Timpact Impact	Baseline				
Current Treatments and Controls	Treasury MaBudget andProduction aMaintenanceMonitor, cor	 Budget and revenue monitoring processes Production and monitoring of efficiency plan Maintenance of reserves at specified required levels 							
Risk Owner	Strategic Director of Environment and Corporate Services								
Planned Future Actions and Responsible Officer(s).	Description: Responsible Officer: Target Date:								



Risk Code and Title	Primary Risk Type	Potential Consequen	ces	Inherent Risk Matrix		ual (Current) sk Matrix	Direction of Travel		
SR4 Risk that the Council does not attract suitable or capable staff or resources or there is a high sickness level or there are capacity issues from contractors and suppliers leading to a high number of vacancies or staff available resulting in poor service provision	Strategic	Inability to meet demands services Inability to meet statuto duties Ceasing or reducing so services	ory	Pood 9 Impact	Likelihood	6 Impact	Baseline		
Current Treatments and Controls	 Benchmarking with other Districts Seeking guidance from established organisations such as Jobs Go Public, East Midlands Councils, District Councils Network and Logal Government Association – especially relating to services which are hard to recruit to Marketing the Council / Local Authority 								
Risk Owner	Chief Executive								
Planned Future Actions and Responsible Officer(s).	Description: Internal review	of Recruitment		ble Officer: iional Development		Target Date: August 2022			



Risk Code and Title	Primary Risk Type	Potential Consequen	nces	Inherent Risk Matrix		dual (Current) isk Matrix	Direction of Travel		
SR5 – Risk that the Council does not follow its own governance procedures leading to failure to deliver services and/or value for money and/or it can be challenged through a legal process leading to service delivery issues and/or reputation damage and/or criminal charges	Strategic	Financial damage Reputational damage Not complying with legislation		Likelihood Paragraphic Par	Likelihood	Impact	Baseline		
Current Treatments and Controls	 Annual review of the constitution Ensure that the Council's processes address the governance requirements Established governance arrangements for Risk Management, Performance Management, Projects and Programme Management 								
Risk Owner	Chief Executive								
Planned Future Actions and Responsible Officer(s).	<u>Description</u> :	Description: Responsible Officer: Target Date:							



Risk Code and Title	Primary Risk Type	Potential Consequence	es In	herent Risk Matrix		ual (Current) sk Matrix	Direction of Travel	
SR6 – Risk that partnerships with key stakeholders are not developed or maintained leading to a failure to deliver shared outcomes and a lack of delivery to the public resulting in service delivery issues and/or reputational damage	Strategic	Reputational Damage Lack of joined up workin Damage to relationships with partners		4 Impact	Likelihood	2 Impact	Baseline	
Current Treatments and Controls	_	with key organisations witlentact details within partner	•		eference	and joint outco	mes	
Risk Owner	Chief Executive							
Planned Future Actions and Responsible Officer(s).	Description:	<u>R</u>	esponsible C	Officer:		Target Date:		



Risk Code and Title	Primary Risk Type	Potential Consequence	es Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel			
SR7 – Risk that adequate data sharing and data security arrangements are not implemented leading to an increase in cyber- attacks resulting in service disruption or data loss or damage	Strategic	 Ineffective processes for sharing data with other agencies / authorities leading to data breaches Reputational damage ar loss of public confidence Potentially significant fine Increased risk due to the operating processes and people possibly taking documents home 	s and sees sees seed d	Impact	Baseline			
Current Treatments and Controls	 Information sharing agreements in place with key agencies and authorities Annual IT health checks including penetration testing Data Protection Officer in post and data protection training and awareness for staff and councillors Data Protection Impact Assessment form developed and circulated IT security policies in place Protective marking of emails Policies are reviewed on a regular basis Information Security Group established with CLT Checking the location of data storage post Brexit – EU / UK Cyber Security insurance procured 							
Risk Owner	Strategic Director for Environment and Corporate Services							
Planned Future Actions and Responsible Officer(s).	Description:	Re	esponsible Officer:	Target Date:				



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix	Residual (Curren Risk Matrix	Direction of Travel			
SR8 – Risk that the Council does not establish effective strategic communication arrangements leading in the public not being informed about Council activity resulting in reputational damage	Strategic	 Reputational damage Adverse media cover Damage to relationsh with partners Damage to staff mora Competing demands the COVID pandemic 	rage nips ale due to	Pood 9 Impact	Pin Impact	Baseline			
Current Treatments and Controls	 Communica Regular mo Continue to 'Horizon sca of the Corpo Joint workin 	 Adequately staffed and experienced corporate communications team Communications Strategy and Plan in place Regular monitoring of all media sources Continue to expand social media use and reach 'Horizon scanning' for potential communication issues at each Corporate Leadership Team meeting and as part of the Corporate Delivery Plan setting Joint working with LCC Comms Montitor the effectiveness of communications channels and posts 							
Risk Owner	Chief Executiv	е							
Planned Future Actions and Responsible Officer(s).	Description: Completion of Communicatio	the actions within the ns Plan		sible Officer: nications Manager	Target Date End 2022/2				



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel			
SR9 – Risk that the Council does not lead by example and manage the ongoing impact of climate change leading to a lower than anticipated reduction in carbon output	Strategic	Reputational damage Environmental damage		Pood Impact	Pin pood 4 Impact	Baseline			
Current Treatments and Controls	 Climate Cha 	 Cabinet pledge regarding climate change Climate Change Action Plan Caring for the Environment as a Corporate Strategy Theme and associated actions 							
Risk Owner	Chief Executiv	Chief Executive							
Planned Future Actions and Responsible Officer(s).	Description: Completion of Action Plan	the Climate Change	Strategio	sible Officer: c Director - Commercia ment, Asset and Leisu		-			



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		dual (Current) isk Matrix	Direction of Travel		
SR10 – Risk that new legislation or external factors cause negative financial or reputational impact on the Council leading to a reduction in service provision (i.e., Environment Bill) resulting in service delivery issues and/or reputational damage	Strategic	Financial damage Reputational damage Not complying with legislation	,	Tikelihood 12 Impact	Likelihood	9 Impact	Baseline		
Current Treatments and Controls	 Monitoring legislation through Parliament Liaise with other Districts Reviewing and understand the financial implications Brief Cabinet 								
Risk Owner	Chief Executive								
Planned Future Actions and Responsible Officer(s).		vironment Bill through ges of parliament		sible Officer: Cleansing and Open		Target Date: Ongoing			